

Plain English Explainer

NABERS Agreement to Rate

September 2023



NABERS is administered by the New South Wales Government.

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Summary of your contractual rights and obligations

Note: Points in **blue** in the table below highlight information you need to send to NABERS throughout your Agreement to Rate.

Stage of Agreement to Rate	Obligations	Rights
Before signing	<ul style="list-style-type: none"> • Read the contract and understand your obligations at each stage. • Send this summary to anyone working on the project to advise them of their role in fulfilling these obligations. 	
After signing (after construction phase)	<ul style="list-style-type: none"> • Keep NABERS updated with any change of building ownership, applicant details, company details or project details • As soon as possible and within six years of signing your contract, email NABERS to advise the date your Certificate of Occupancy (or equivalent) was granted. • Within 24 months of obtaining the Certificate of Occupancy, collect 12 months of building operational data. • Arrange for an Accredited Assessor to carry out a NABERS Performance Rating on the premises when it's ready for its first performance rating – see below to find out when this should be for your project. • Tell the Accredited Assessor that you've signed an Agreement to Rate - they will advise NABERS via the performance rating. 	<ul style="list-style-type: none"> • Have your project listed on the NABERS Agreement to Rate register. • Request an amendment to Project Details prior to receiving your Occupancy Certificate, including changes of building ownership, applicant details, company details or project details. • Add or delete a Rating Tool prior to receiving your Occupancy Certificate.
After your first performance rating	<ul style="list-style-type: none"> • NABERS will close the Agreement and you will be notified via email • If required, purchase additional carbon offset credits or obtain Carbon Neutral Certification to achieve your Target Rating. 	Advertise your NABERS Certified Performance Rating

Contact us

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